



# COMMISSION SPECIAL MEETING **REVISED** AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
John Creighton  
Fred Felleman  
Courtney Gregoire

## Interim Executive Director

Dave Soike

## Web site:

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(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

**Date:** December 5, 2017

**PLEASE NOTE THE PUBLIC SESSION START TIME at 3:30 P.M.**

**Location:** Seattle-Tacoma International Airport  
Conference Center at Sea-Tac

**PLEASE NOTE REVISED LOCATION and addition of item 6e**

## ORDER OF BUSINESS

**2:30 p.m.**

### 1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION\* – Pursuant to RCW 42.30.110, if necessary.

**3:30 p.m.:** Reconvene or Call to Order and Pledge of Allegiance

## OPEN PUBLIC SESSION\*\*

### 3. SPECIAL ORDERS OF BUSINESS – None

### 4. UNANIMOUS CONSENT CALENDAR\*\*\*

- 4a. Approval of the minutes of the special meeting of August 15, 2017. **(no enclosure)**
- 4b. Authorization for the Executive Director to execute Change Order 109 to Contract MC-0317730, Vertical Conveyance Modernization Phase 1 at Seattle-Tacoma International Airport, to extend the contract duration by 168 calendar days and for the deductive amount of \$10,000. No additional funds are being requested (CIP #C800251). **(memo enclosed)**

5. PUBLIC TESTIMONY – Public testimony procedures may be found online at [www.portseattle.org/About/Commission/Procedures](http://www.portseattle.org/About/Commission/Procedures).

### 6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. First Reading of Resolution No.3742, a resolution of the Port Commission of the Port of Seattle adopting bylaws governing the organization and transaction of business of the Port of Seattle Commission and repealing Resolutions No. 3611, 3672, 3673, 3689, 3690, 3733, and all other resolutions dealing with the same subject matter. **(memo to follow, draft resolution, bylaws appendix, and potential amendments enclosed)**
- 6b. *[Removed from agenda]*
- 6c. First Reading of Resolution No. 3737, a Resolution of the Port of Seattle Commission to establish a Diversity in Contracting Policy Directive to increase women and minority business opportunities and to repeal Resolutions No. 3506 and No. 3618. **(memo, draft resolution, and presentation enclosed)**
- 6d. Authorization for the Executive Director to (1) execute purchase sale agreement to acquire Salmon Bay Marina for \$15,679,120; (2) execute an amendment to the existing Architectural/Engineering Services contract for Fisherman’s Terminal for \$2,000,000 for the planning and design of a 60,000 square foot light industrial building and related uplands site improvements; and (3) invest \$900,000 in covered moorage fire suppression systems, and marina start-up costs. **(memo, presentation, purchase sale agreement, due diligence summary, and comprehensive analysis options document enclosed)**

\* *An Executive Session may be held at any time after the convening time, if necessary.*

\*\* *Please silence all personal electronic devices during the Public Session.*

\*\*\* *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

*If requested, items may be removed from Consent and considered individually following public testimony.*

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS - Continued**

6e. Authorization for the Executive Director to: (1) authorize \$1,600,000 of project spending via a Tenant Reimbursement Agreement (TRA), see Attachment 1, between the Port and Ivar's, Inc. for the design and construction of a shared cooking facility and venting system in support of temporary food carts offering hot food in the Central Terminal at Seattle-Tacoma International Airport (Airport); (2) execute a lease and TRA with Ivar's for this purpose under the Airport's AV-2 Policy, and (3) authorize an additional \$400,000 of project spending to support this tenant project. This request seeks a single authorization to approve the TRA and complete design and construction. The total estimated cost for this project is \$2,000,000. ([memo](#), [presentation](#), [attachment 1](#) and [attachment 2](#) enclosed)

7. **STAFF BRIEFINGS** - None

8. **ADDITIONAL NEW BUSINESS**

9. **ADJOURNMENT**